

# **Physical Security Performance Goals for Faith-Based Communities**

DECEMBER 2023





# **PERFORMANCE GOALS**

Version 1.0

# **A LETTER FROM OUR DIRECTOR**



As the National Coordinator for critical infrastructure security and resilience, the Cybersecurity and Infrastructure Security Agency (CISA) leads the national effort to understand, manage, and reduce risk to the cyber and physical infrastructure Americans rely on every day.

As noted in the 2024 Homeland Threat Assessment issued by the U.S. Department of Homeland Security (DHS), the threat of violence from individuals radicalized in the United States will "remain high . . . marked by lone offenders or small group attacks that occur with little warning." In this dynamic threat environment, ideological differences can result in attacks anywhere, including at houses of worship. This fact is made evident by the persistent threats and senseless attacks occurring at churches, synagogues, temples, mosques, and other faith-based locations. The goal of these attacks is to weaken the fabric of our nation; together, we must do everything possible to protect our citizens, our infrastructure, and our way of life. To address this rising concern in partnership with faith-based leaders, DHS Secretary Alejandro Mayorkas reconstituted the Faith-Based Security Advisory Council to provide recommendations on matters related to protecting houses of worship and to enhance coordination with the faith community.



CISA remains fully committed to its longstanding partnership with faith-based leaders to advance the protection of houses of worship while preserving their open and welcoming environments. Through a multitude of capabilities, the agency supports faith-based communities in improving physical and cyber security practices. To that end, CISA developed this guide in partnership with multiple leaders and security experts from interfaith groups and several other DHS programs to introduce foundational benchmarks for implementing simple cost-effective measures to bolster security.

I encourage you to use this guide to establish or improve security practices that keep your house of worship and congregants safe and secure. Thank you for your continued dedication to maintaining a partnership with CISA to collaboratively protect our communities.

JEN

#### Jen Easterly

Director, Cybersecurity and Infrastructure Security Agency

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The Physical Security Performance Goals for Faith-Based Communities—the first in a series of impending related documents geared toward industry partners—are a set of physical security practices that houses of worship and related facilities can use to reduce security risks to their congregations.

Faith plays an important role in communities across the United States, from providing social services such as food, shelter, and clothing, to fostering a sense of unity for those with similar spiritual beliefs. These welcoming communities are often physically centered around houses of worship, which strive for the right balance between security and accessibility.

The Cybersecurity and Infrastructure Security Agency (CISA) is committed to partnering with faith groups to help mitigate the threat of targeted violence and prepare for potential incidents. To support communities, CISA developed these performance goals to provide readily implementable, cost-effective solutions that can reduce risk.

Once developed and broadly applied, the performance goals will enable houses of worship and related facilities particularly those with limited resources—to effectively identify and manage risk.

# THE MODEL

The Physical Security Performance Goals model provides recommended considerations aligned with security best practices to mitigate identified threats. The model examines threats and vulnerabilities to provide targeted mitigation strategies, all of which are organized by the following functional categories: **Identify, Protect, Detect, Respond,** and **Recover.** This framework directly complements the five mission areas of the National Preparedness Goals, which are to prevent, protect against, mitigate, respond to, and recover from threats and hazards that pose the greatest risk.

The security performance goals in this document are displayed in a visual model to help readers understand not only the goals themselves, but also the intended outcomes, risks that the security goals address, and a benchmark for robust security practices. For additional information and context, please see the <u>Resources section</u> located at the end of the document. For best practices related to cybersecurity, please see the <u>Cross-Sector Cybersecurity Performance</u> <u>Goals</u>.

#### Each goal is comprised of the following components:



# The Physical Security Performance Goals for Faith-Based Communities are intended to:

- Establish a baseline set of physical security practices broadly applicable across houses of worship and related facilities with known risk factors.
- Create benchmarks to measure and improve physical security maturity and build community readiness and resilience.
- Articulate actionable guidance, including a prioritized set of physical security practices.
- Provide a unique tool to identify security gaps and create an actionable plan that aligns with the priorities of faithbased communities.

# The Physical Security Performance Goals for Faith-Based Communities are:

- Voluntary: These physical security goals are offered as options to enhance security posture and risk tolerance but do not place any obligation on a house of worship. This information can and should be tailored to the needs of each individual facility.
- **Not Comprehensive:** These physical security goals do not identify all the physical security practices needed to protect houses of worship. The goals capture a core set of practices with known security approaches that are broadly applicable. Considerations for implementation should include the size of the organization and unique challenges specific to the institution and its community. Baselines should be tailored to the needs of individual houses of worship.

# **GETTING STARTED**

For houses of worship to successfully implement the security goals, consider identifying a security coordinator and additional security and safety planning team members (if possible) to develop a holistic security strategy. To effectively manage risk, ensure that:

- Risk assessments are conducted to understand the organization's exposure to risk.
- Facilities, people, activities, and processes are identified.
- Relevant hazards, threats, and consequences to the organization are identified and documented.
- Evaluations on the likelihood of occurrence and effectiveness of existing controls are conducted.
- Mitigation strategies are developed, implemented, and regularly re-evaluated to ensure continuous improvement and adaptability.

Organizations are also encouraged to leverage CISA <u>Protective Security Advisors</u> (PSAs)—security subject matter experts located across the country who directly support faith-based communities with vulnerability assessments, site visits, and training at no cost.

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# IDENTIFY

# **1.**A

# FORM A SECURITY AND SAFETY PLANNING TEAM

OUTCOME An established group of staff and volunteers focused on maintaining the safety and security of the house of worship and related facilities.		RECOMMENDED ACTION	
		<ul> <li>Identify a lead who will serve as the primary decision maker for security-related matters. Ideally, this will be a staff member or engaged volunteer with relevant professional experience.</li> </ul>	
RISK ADDRESSED	SCOPE	<ul> <li>Form a team of staff and volunteers composed of varying individuals representative of the community who can collaboratively evaluate security requirements and generate recommendations for improvements.</li> </ul>	
Uncoordinated and ad hoc approach to security, potentially increasing vulnerabilities.	Faith-based leaders Staff Volunteers	<ul> <li>Screen prospective team members with basic background checks and a brief interview; establish a standard waiting period before assigning volunteers to serve in key capacities to provide sufficient time to get to know individuals.</li> </ul>	

## IDENTIFY RISK

**1.B** 

OUTCOME Increased awareness and understanding of potential risks, inclusive of threats, vulnerabilities, and consequence factors. RISK ADDRESSED SCOPE		RECOMMENDED ACTION	
		<ul> <li>Review national threat information, such as the U.S. Department of Homeland Securi (DHS) Homeland Threat Assessments, to understand the evolving national threat landscape.</li> <li>Reference information regarding more imminent threats through the DHS National Terrorism Advisory System Bulletins.</li> </ul>	
Lack of awareness of potential risks to houses of worship, precluding accurate security-based decision making.	Faith-based leaders Staff Volunteers	Terrorism Advisory System Bulletins.  • Establish relationships with State Fusion Centers to gain access to relevant region	

# CREATE SECURITY, RESPONSE, AND RECOVERY PLANS

**1.C** 

OUTCOME	RECOMMENDED ACTION
Documented procedures to enhance secu impacts of an incident to the house of wor <b>RISK ADDRESSED</b> Inability to reduce the impacts of an attack and increased difficulty in recovery.	<ul> <li>Create a security plan outlining key steps staff and volunteers should take to improve security.</li> <li>Develop threat-specific emergency operations plans that delineate processes and procedures that the house of worship and related facilities will take when responding to and recovering from an incident.</li> </ul>



# PROTECT

# **2.**A

# **INCORPORATE SECURITY MEASURES**

OUTCOME	RECOMMENDED ACTION
Improved security through the implementation of tanging protocols.          RISK ADDRESSED       SC         Lack of established security protocols.       Faith-bailing         Volu       Volu	<ul> <li>gaps identified as areas of concern from risk assessments.</li> <li>Monitor parking areas and all access and entry points with video surveillance syste</li> <li>Place photocell (for dusk to dawn) and motion-activated LED lighting throughout the exterior perimeter.</li> <li>Lock and install alarms on windows and doors, ensuring they can be unlocked for emergency escape.</li> </ul>

#### **2.B IMPLEMENT CYBER HYGIENE**

OUTCOME		RECOMMENDED ACTION
Identities and data are protected from cybe	er threats.	Update software/hardware on regular basis.
		Require strong passwords for access.
RISK ADDRESSED	SCOPE	Secure all data and files on the network, and secure router with encryption methods.
		Periodically check for unauthorized connections or devices.
Insufficient foundational cybersecurity	Faith-based leaders	
practices that result in risks to systems and networks.	Staff	
	Volunteers	

**2.C** 

#### ESTABLISH PARTNERSHIP WITH LAW ENFORCEMENT AND KEY COMMUNITY RESOURCES

OUTCOME		RECOMMENDED ACTION	
Coordinated security and response proto	cols.	<ul> <li>Build a strong relationship with law enforcement to help them understand any unique community customs or requirements. Share facility floor plans.</li> </ul>	
RISK ADDRESSED	SCOPE	<ul> <li>Build relationships with neighboring houses of worship and counseling resources to create options for information sharing and response activities, such as family assistance centers.</li> </ul>	
Delayed or lack of support during an incident.	Faith-based leaders Staff	Offer facility to support training opportunities for first responders.	
	Volunteers		
	Local law enforcement and first responders		
	Leaders of neighboring houses of worship		

# 2.D UTILIZE PERSONAL SECURITY BEST PRACTICES

OUTCOME		RECOMMENDED ACTION	
Enhanced personal and online security. <b>RISK ADDRESSED</b> Personal behaviors that can increase security risks.	SCOPE Faith-based leaders Staff	<ul> <li>Protect personal residences by installing or improving security systems, securing all entry points and the perimeter of the home, and maintaining outdoor property structures like walls and fences.</li> <li>Remain aware of surroundings and exercise caution with potential visitors.</li> <li>Use varying routes when commuting.</li> <li>Exercise caution online by: <ul> <li>Installing apps only from reputable sources.</li> <li>Monitoring emails for suspicious content.</li> <li>Ensuring devices are up to date.</li> <li>Utilizing third-party vendors to scrub online presence.</li> </ul> </li> <li>Be careful when posting any location information online, as it can be used in doxing—the practice of using personal information for malicious purposes.</li> <li>Limit information provided during live streams and other events to only what needs to</li> </ul>	
		be conveyed.	

# **2.E**

## CONDUCT TRAINING AND EXERCISES

	RECOMMENDED ACTION
ained, capable people and increased capacity of personnel to pport incident response in order to mitigate the impacts of an cident.	<ul> <li>Train staff and volunteers on specific threats (active shooter, bombing, vehicle ramming) on a regular basis to increase awareness of best practices.</li> <li>Collaborate with law enforcement and emergency responders to conduct exercises to enhance response capabilities.</li> <li>Conduct after-action reviews to identify any lessons learned and areas for improvement document findings in an improvement plan.</li> <li>For schools and daycares on property: <ul> <li>Conduct drills for students and staff to test the processes, procedures, and technologies of the school facility.</li> </ul> </li> </ul>

# 2.F PRIORITIZE FUNDING FOR SECURITY

OUTCOME	RECOMMENDED ACTION	
Increased availability of funding to incorporate additional security measures.	<ul> <li>Identify internal funding mechanisms and, where appropriate, solicit funding from congregants.</li> </ul>	
RISK ADDRESSED SCOPE	• Pursue grant opportunities provided by DHS and the Department of Justice that focus on physical security enhancements and those that support the establishment and enhancement of local prevention efforts.	
Limited budget for security that results in unaddressed vulnerabilities.	<ul> <li>Contact non-profit organizations that provide security resources to assist with community-specific needs.</li> </ul>	



# DETECT

3

## IDENTIFY SUSPICIOUS ACTIVITY AND DETERMINE POTENTIAL SUSPICIOUS BEHAVIORS

оитсоме		RECOMMENDED ACTION
Early detection of suspicious activity the potential threat.	t prevents or mitigates a	<ul> <li>Provide situational awareness training to help individuals quickly identify potential threats/hazards to allow for appropriate response to an incident.</li> <li>Utilize greeters at every entry point and parking lot to identify early warning signs of potential violence.</li> </ul>
Inability of staff and volunteers to recognize suspicious behaviors or determine a potential threat.	Faith-based leaders Staff Volunteers Congregants	<ul> <li>For schools and daycares on property:</li> <li>Create a culture of reporting concerning behaviors. Students and staff may report concerns through a variety of ways (online forms, phone number, email, or application platforms).</li> <li>Establish a team that will assess a student's behavior and provide intervention strategies such as counseling, mental health care, or social and family services.</li> </ul>

# 4.A

# IMPLEMENT RESPONSE PLAN

RESPOND

OUTCOME		RECOMMENDED ACTION
Comprehensive response plans are execute incident to minimize damage and save lives.		Implement response plan immediately to address preservation of life, incident stability, and property preservation.
RISK ADDRESSED	SCOPE	<ul> <li>Dial 9-1-1.</li> <li>Implement an emergency communication process that provides internal and external notifications.</li> </ul>
Increased facility damage and casualties due to delayed response.	Faith-based leaders Staff	<ul> <li>For schools and daycares on property:</li> <li>Alert students, staff, law enforcement, and parents of the emergency. Notifications</li> </ul>
	Volunteers Local law enforcement	can come from alarms, announcements, mass text messages, phone applications, emails, or other forms.
	and first responders	

# 4.B ESTABLISH A REUNIFICATION LOCATION

OUTCOME Implementation of reunification plan and utilization of previously identified reunification sites.		RECOMMENDED ACTION		
		<ul> <li>Establish a reunification and/or family assistance center immediately following an incident.</li> <li>Develop a plan for mental health management in the event of a major incident.</li> </ul>		
RISK ADDRESSED	SCOPE Faith-based leaders Staff Volunteers Leaders of neighboring houses of worship	<ul> <li>Develop a plan for mental health management in the event of a major incident.</li> <li>For schools and daycares on property: <ul> <li>Communicate the reunification area to parents/guardians.</li> </ul> </li> </ul>		

# CONTY & INFROM

# 5.A

## **RECONSTITUTE SERVICES AND PROVIDE MEMORIALIZATION**

OUTCOME		RECOMMENDED ACTION		
Safe environment is re-established and services resume.			xecute the recovery plan.	
RISK ADDRESSED	SCOPE	<ul> <li>Assess damages, secure funding resources, contact insurance, contact appropriate remediation services needed to resume operations, and establish mental health support.</li> </ul>		
impacts due to prolonged closure of the house of worship or related facility.	Faith-based leaders		Ensure there is a dedicated location for the community to reflect and memorialize tho impacted by the incident; take care to respectfully bring down memorials. Establish a means for appropriate storage of gifts and proper accounting of donations of money.	
	Staff			
	Volunteers		llow law enforcement to document and recover evidence to conduct a complete vestigation.	

# **5.B**

## B DEVELOP AFTER-ACTION REVIEW

RECOVER

OUTCOME		RECOMMENDED ACTION		
Review of incident response and identifical improvement/corrective action to improve			Develop an after-action review that addresses deficiencies to reduce damage/ casualties in the future.	
RISK ADDRESSED	SCOPE	<ul> <li>List areas for improvement/corrective action to address gaps in response plan.</li> <li>Share after-action review with trusted neighboring houses of worship to assist th better addressing security gaps.</li> </ul>		
Lack of awareness regarding potential areas for improvement, leading to sustained vulnerabilities.	Faith-based leaders Staff Volunteers			

**5.C** 

## IMPLEMENT RECOMMENDATIONS IDENTIFIED IN AFTER-ACTION REVIEW

	RECOMMENDED ACTION	
aps resulting in improved	<ul> <li>Implement further security measures that address vulnerabilities identified in after action review.</li> </ul>	
SCOPE		
JCOPE		
Faith-based leaders		
Staff		
Volunteers		
	SCOPE Faith-based leaders Staff	

# GLOSSARY



Access Point: Physical entry points.

**Active Assailant:** One or more individuals actively engaged in killing or attempting to kill people in a populated area.

**After-Action Review:** Developed after an incident or exercise to document strengths to be maintained and built upon, and to identify potential areas for improvement.

**Consequence:** The effect of an event, incident, or occurrence.

**Cyber Hygiene:** Maintaining basic levels of cybersecurity and improving general awareness to enhance resilience and mitigate the effects of a potential intrusion or attack.

**Doxing:** Internet-based practice of gathering an individual's personally identifiable information—or an organization's sensitive information—from open source or compromised material and publishing it online for malicious purposes.

**Entry Point:** The location where individuals may enter a facility; see access point.

**Family Assistance Center:** Area or location to provide services for evacuees and their families; can also assist with reunifications for survivors with family or friends.

**Fusion Center:** State-owned and operated centers that serve as focal points in states and major urban areas for the receipt, analysis, gathering, and sharing of threat-related information between all levels of government and private sector partners.

**Grant:** A sum of money given by a government or other organization for a particular purpose; the principal funding mechanism to commit and award federal funding to eligible state, local, tribal, territorial, certain private non-profits, individuals, and institutions of higher learning.

**Incident:** An assessed occurrence having potential or actual adverse effects on the organization. A security incident is an incident or series of incidents that violate the security policy. Any event affecting the safety, security, or protection of a property, facility, or occupant that requires response, investigation, or other follow up.

**Information Sharing:** The passing or exchange of information between people or entities.

**Mitigation:** Actions taken to reduce loss of life and property by lessening the impact of disasters, including but not limited to community-wide risk reduction projects; efforts to improve the resilience of critical infrastructure and key resource lifelines; risk reduction for specific vulnerabilities from natural hazards or acts of terrorism; and initiatives to reduce future risks after a disaster has occurred.

**Network:** A group of two or more computers or other electronic devices that are interconnected for the purpose of exchanging data, sharing resources, or storing information.

**Personal Security:** Actions taken to mitigate or reduce the probability of becoming a victim of an attack.

**Physical Security:** Protection from threats that could cause losses or damages. Maintaining a strong physical security posture is an ongoing process that involves a continual assessment of new assets and changing threats.

**Protective Security Advisor (PSA):** Security subject matter experts located across the country who directly support the critical infrastructure community in enhancing security.

**Recovery:** The return to normal business operations following an incident, crisis, disaster, or significant event.

**Recovery Plan:** The policies and procedures that position organizations to effectively recover from an active assailant, weather event, or other incident, while providing the best support structure for their employees, contractors, visitors, patrons, family members, and the community at large.

**Response:** Focuses on the immediate and short-term effects of an event/incident/disaster. It is usually focused on preservation of life and preventing immediate damage.

**Response Plan:** The deliberate policies and rehearsed procedures that position organizations and the individuals within them to optimally react to an imminent threat.

**Reunification:** The process of restoring incident evacuees and survivors with their family and friends.

**Reunification Plan:** A written document that sets forth the steps to be taken to restore evacuees and survivors with their family and friends.

**Risk:** A measure of potential harm from an undesirable event that encompasses threat, vulnerability, and consequence. Potential for an unwanted outcome resulting from an incident, event, or occurrence, as determined by its likelihood and the associated consequences; potential for an adverse outcome assessed as a function of threats, vulnerabilities, and consequences associated with an incident, event, or occurrence. **Risk Assessment:** The process of identifying, analyzing, assessing, and communicating risk, and accepting, avoiding, transferring, or controlling it to an acceptable level considering the associated costs and benefits of any actions taken.

**Screening:** Physical and/or information-based examination or review of cargo, people, and their belongings.

**Security Coordinator:** The leader of the security and safety planning team responsible for security-related questions.

**Security Plan:** Strategy with specific courses of action to protect people and key assets from harm during a threatening or hazardous incident.

**Security and Safety Planning Team:** Supports the Security Coordinator by conducting research, evaluating needs, providing recommendations, and assisting with plan development.

**Security Protocol:** The overall security strategy or a specific practice or specified procedure within the security plan. Also known as Security Practice.

**Security Strategy:** The established goals, objectives, and courses of actions that make up the protection plan for an organization, its members, and its assets.

**Shelter in Place:** Response that involves the immediate, orderly moving of site occupants to locations within the facility (indoors or outdoors) that offer relative protection from the natural, technological, or human-caused event; the type of incident/hazard will determine the type of shelter that offers the best protection.

**Threat:** Natural or man-made occurrence, individual, entity, or action that has or indicates the potential to harm life, information, operations, the environment, and/or property.

**Vulnerability:** A physical feature or operational attribute that renders an entity open to exploitation or susceptible to a given hazard; characteristic of design, location, security posture, operation, or any combination thereof, that renders an asset, system, network, or entity susceptible to disruption, destruction, or exploitation.

# RESOURCES



#### **IDENTIFY**

Security Planning Workbook – assists with developing a foundational security plan.

House of Worship Self-Assessment Tool – enhances understanding of potential vulnerabilities and recommends corresponding risk mitigation solutions.

School Security Self-Assessment Tool – informs schools' safety and security planning process by assessing existing security measures and areas for improvement.

Homeland Threat Assessments – annual overview of the most direct and pressing threats to the United States.

National Terrorism Advisory System Bulletins – provides information about heightened risk of terrorist attacks in the United States and actions that may be taken.

<u>State Fusion Centers</u> – provides information sharing and analysis services.

FBI Field Offices – contact information for 56 field offices located across the country.

Bomb Threats – information to develop a plan, assess, and respond to bomb threats.

#### PROTECT

Protecting Houses of Worship – website that provides a single entry to a multitude of resources geared toward faith-based communities, including those focused on active shooter, bombing prevention, and other threat-specific information.

<u>Security Advisors</u> – cadre of physical and cyber security experts who can assist in identifying potential vulnerabilities and strategizing security enhancements.

<u>School Safety</u> – provides schools with actionable recommendations to create safe and supportive learning environments for students and educators.

Personal Security Considerations – encourages vigilance and reporting of suspicious behavior to thwart an attack.

Cross-Sector Cybersecurity Performance Goals – provides a select list of attestable goals to reduce cyberthreat to an organization.

Targeted Violence and Terrorism Prevention Grant – provides funding to establish or enhance capabilities to prevent targeted violence and terrorism.

<u>Nonprofit Security Grant</u> – provides funding for physical security enhancements to nonprofit organizations that are at high risk of terrorist attack.

Homeland Security Grant – suite of risk-based grants to assist in preventing, protecting against, mitigating, responding to, and recovering from acts of terrorism and other threats.

CISA Tabletop Exercise Packages – comprehensive set of resources designed to assist organizations in conducting independent exercises using a variety of physical and cybersecurity scenarios, including those specific to faith-based communities.

Improvised Explosive Device (IED) Protective Measures – best practices to identify risks and vulnerabilities to mitigate the IED threat.

#### DETECT

Power of Hello Houses of Worship Guide – introduces the OHNO Approach: Observe, Initiate a Hello, Navigate the Risk, and Obtain Help to assist staff, volunteers, and visitors in observing and evaluating suspicious behaviors, and obtaining help when necessary.

De-Escalation Series – contains four products to assist personnel to identify and navigate suspicious activity or potentially escalating situations, and to safely disengage and report to local law enforcement or other appropriate authorities.

Making Prevention a Reality – practical guide on assessing and managing the threat of targeted violence with concrete strategies to help communities prevent these types of incidents.

Suspicious Activity and Items – information to recognize unusual behaviors and suspicious items associated with IED threats.

#### RESPOND

Options for Consideration (Active Shooter Preparedness) Video

- demonstrates possible actions that individuals can take if confronted with an active shooter scenario; also shows how to assist authorities once law enforcement arrives.

Public Information Officer (PIO) Program – designed to provide essential knowledge, skills, and abilities to support proper decision-making by delivering the right message, to the right people, at the right time.

IS-907: Active Shooter: What You Can Do – informs of actions to take when confronted with an active shooter and responding law enforcement; recognize potential workplace violence indicators; prevent and prepare for active shooter incidents; and manage the consequences of an active shooter incident.

Bomb Threat Checklist – helps respond to a bomb threat in a controlled manner with the first responders and other stakeholders.

## RECOVER

Active Shooter Recovery Guide – assists in the proactive implementation of procedures that best positions the house of worship to most recover from an active shooter incident, while providing the best support structure for their staff, volunteers, and congregants.

<u>Continuity Resource Toolkit</u> – provides tools, templates, and resources to help and maintain a successful continuity plan.