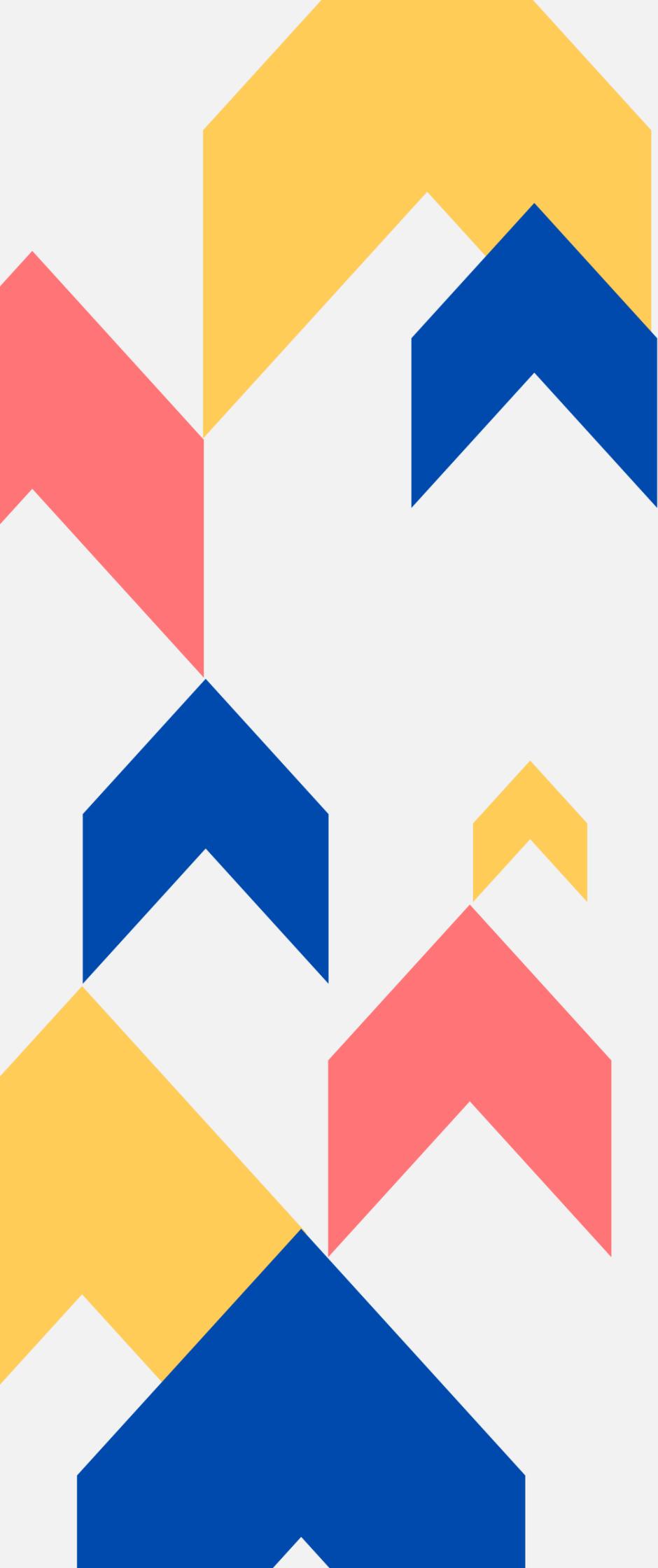


# ULTIMATE RACI MATRIX

FOR INFORMATION SECURITY





**HI!**  
**WELCOME TO OUR  
ORGANISATION!**  
**I'M THE CISO.**  
**NICE TO MEET YOU.**

**I'M GOING TO SHOW THE  
ULTIMATE RACI MATRIX FOR  
INFORMATION SECURITY.**

**BEFORE I DO, LET ME ASK YOU  
WHAT IS RACI MATRIX?**

**LETS SEE.**

# WHAT IS A RACI MATRIX?

RACI matrix is a project management tool that defines and communicates the roles and responsibilities of various individuals and groups involved in a project using the letters R, A, C and I.

## RESPONSIBLE



WHO IS RESPONSIBLE FOR GETTING THE WORK DONE?

## ACCOUNTABLE



WHO OVERSEES THE TASK?

## CONSULTED



WHO NEEDS TO ASSIST IN THE COMPLETION OF A TASK WITH ADDITIONAL SUPPORT?

## INFORMED



WHO NEEDS TO BE KEPT UP TO DATE ON THE PROGRESS OF A TASK?

# LET ME INTRODUCE YOU TO MY ORGANISATION.



**CEO**



**IT MANAGER**



**RISK ANALYST**



**SYSTEMS ADMIN**



**PUBLIC RELATION TEAM**



**LEGAL TEAM**



**EMPLOYEES**

TASKS	RESPONSIBLE	ACCOUNTABLE	CONSULTED	INFORMED
Develop Information Security Policy	 CISO	 CEO	 LEGAL TEAM	  PR EMPLOYEES
Review and Update Security Policies Annually	 CISO	 CEO	 LEGAL TEAM	  PR EMPLOYEES
Conduct Information Security Risk Assessment	  RISK ANALYST CISO	  CEO RISK ANALYST	  CEO IT MANAGER	  SYSTEMS ADMIN EMPLOYEES
Implement Risk Mitigation Strategies	 CEO	  CISO RISK ANALYST	  LEGAL TEAM IT MANAGER	 SYSTEMS ADMIN
Define and Enforce User Access Policies	 CEO	  CISO IT MANAGER	  LEGAL TEAM SYSTEMS ADMIN	

TASKS	RESPONSIBLE	ACCOUNTABLE	CONSULTED	INFORMED
Implement Role-Based Access Controls	 CEO  CISO	 IT MANAGER  CEO  SYSTEMS ADMIN	 LEGAL TEAM	 PR  EMPLOYEES
Conduct Security Awareness Training for Executives	 CEO  CISO  LEGAL TEAM	 CEO  IT MANAGER	 IT MANAGER	
Conduct Periodic Access Reviews	 CISO	 IT MANAGER  CEO  SYSTEMS ADMIN	 LEGAL TEAM  CISO	 PR  EMPLOYEES
Implement Multi-Factor Authentication	 CEO	 IT MANAGER  CISO  SYSTEMS ADMIN	 LEGAL TEAM	 EMPLOYEES
Manage Privileged Access	 CEO	 IT MANAGER  CISO  SYSTEMS ADMIN	 LEGAL TEAM	 PR  EMPLOYEES

TASKS	RESPONSIBLE	ACCOUNTABLE	CONSULTED	INFORMED
Enforce Strong Password Policies	 CISO	 IT MANAGER  CEO  SYSTEMS ADMIN	 LEGAL TEAM	 EMPLOYEES
Conduct Security Awareness Training	 CISO	 IT MANAGER  CEO	 LEGAL TEAM  CISO	 SYSTEMS ADMIN  EMPLOYEES  PR
Monitor Security Awareness Program Effectiveness	 CISO	 IT MANAGER  CEO	 LEGAL TEAM  CISO	 SYSTEMS ADMIN  EMPLOYEES  PR
Investigate and Respond to Security Incidents	 CISO	 IT MANAGER  CEO  RISK ANALYST	 LEGAL TEAM	 EMPLOYEES
Develop an Incident Response Plan	 RISK ANALYST	 IT MANAGER  CISO  RISK ANALYST	 LEGAL TEAM	 EMPLOYEES

TASKS	RESPONSIBLE	ACCOUNTABLE	CONSULTED	INFORMED
Test Incident Response Plan Regularly	 IT MANAGER	 IT MANAGER  CISO  RISK ANALYST	 CEO  LEGAL TEAM  EMPLOYEES	 PR
Implement Data Loss Prevention (DLP) Measures	 CEO	 IT MANAGER  CISO  RISK ANALYST	 LEGAL TEAM  EMPLOYEES	 SYSTEMS ADMIN  PR
Monitor and Analyze Security Logs	 CISO	 IT MANAGER  CEO  RISK ANALYST	 LEGAL TEAM  EMPLOYEES	 SYSTEMS ADMIN
Conduct Security Penetration Testing	 CEO	 IT MANAGER  CEO  RISK ANALYST	 CISO  LEGAL TEAM  EMPLOYEES	 PR
Patch and Update Systems Regularly	 CEO	 IT MANAGER  CISO  RISK ANALYST	 LEGAL TEAM  EMPLOYEES	 PR

TASKS	RESPONSIBLE	ACCOUNTABLE	CONSULTED	INFORMED
Encrypt Sensitive Data	 CISO	 IT MANAGER  CEO  SYSTEMS ADMIN	 LEGAL TEAM  EMPLOYEES	 PR
Implement Network Firewalls	 CISO	 IT MANAGER  CEO  SYSTEMS ADMIN	 LEGAL TEAM  EMPLOYEES	 PR
Manage Security Certificates	 CEO	 IT MANAGER  CISO  RISK ANALYST	 LEGAL TEAM  EMPLOYEES	 PR  SYSTEMS ADMIN
Conduct Security Awareness Testing	 CEO	 IT MANAGER  CISO  RISK ANALYST	 LEGAL TEAM  EMPLOYEES	 PR
Monitor and Respond to Security Alerts	 CEO	 IT MANAGER  CISO  RISK ANALYST	 LEGAL TEAM  EMPLOYEES	 PR

TASKS	RESPONSIBLE	ACCOUNTABLE	CONSULTED	INFORMED
Conduct Security Training for Developers	 CISO	 IT MANAGER  CEO	 LEGAL TEAM  EMPLOYEES	 SYSTEMS ADMIN  PR
Implement Endpoint Protection	 CEO	 IT MANAGER  CISO  SYSTEMS ADMIN	 LEGAL TEAM  EMPLOYEES	 PR
Review and Approve Third-Party Security Policies	 CISO  LEGAL TEAM	 IT MANAGER  CEO	 CEO  LEGAL TEAM	 RISK ANALYST
Conduct Security Audits	 CISO	 IT MANAGER  RISK ANALYST	 CEO  LEGAL TEAM  EMPLOYEES	 PR
Review and Approve New Technology Implementations	 CEO	 IT MANAGER  CISO  SYSTEMS ADMIN	 LEGAL TEAM  EMPLOYEES	 PR



**THE RACI MATRIX CLEARLY  
BRINGS ORDER TO THE  
PROCESS.**

**IT'S A SIMPLE YET EFFECTIVE  
WAY TO ENSURE EVERYONE IN  
OUR ORGANISATION IS ON THE  
SAME PAGE WORKING  
EFFICIENTLY, AND  
ULTIMATELY ENHANCING THE  
SECURITY POSTURE OF OUR  
ORGANISATION.**

**HAVE YOU GIVEN IT A TRY YET  
AND SEEN THE POSITIVE  
IMPACT IT BRINGS?**

**FOLLOW US FOR MORE FREE  
CHECKLISTS | PLAYBOOKS  
TEMPLATES | VIDEOS**



**PLAYBOOK MADE WITH**



**MINISTRY  
OF  
SECURITY**

**SECURITY & PRIVACY MADE EASY**